

OPT Reporting Form

Complete and submit this form to the International Admissions Office when you find a job. Attach an employment letter if available. Any changes must be reported within **10 days**.

Last Name		First Name	
Current Address			
Phone Number		Email Address	
SEVIS Number		Student ID	
Employer Name			
Employer EIN			
Employer E-Verify Number	*Required for STEM OPT		
Employer Address			
Job Title			
Summary of job duties and <u>how they are related to your major field of study</u>			
Hours Per Week			
Supervisor Name		Start Date	/ /
Employment end date with previous employer, if applicable			/ /
Supervisor Phone Number		Supervisor E-mail	

Your signature:

Date: